

MONTHLY REPORT

DECEMBER 2021



OIG

NEW ORLEANS
OFFICE OF INSPECTOR GENERAL

EDWARD MICHEL, CIG
INSPECTOR GENERAL

ADMINISTRATION DIVISION



1,812

Number of registered Twitter followers

ADMINISTRATION

The Office Manager is responsible for the following ongoing tasks:

- Reviewing applications for the Criminal Investigator, and Evaluator vacancies
- Organizing and securing OIG personnel files and creating a comprehensive filing system
- Coordinating and maintaining the OIG vehicle service records and travel logs
- Coordinating the OIG records management activities
- Reconciling 2021 Year-end purchases and preparing for the 2021 Budget close-out

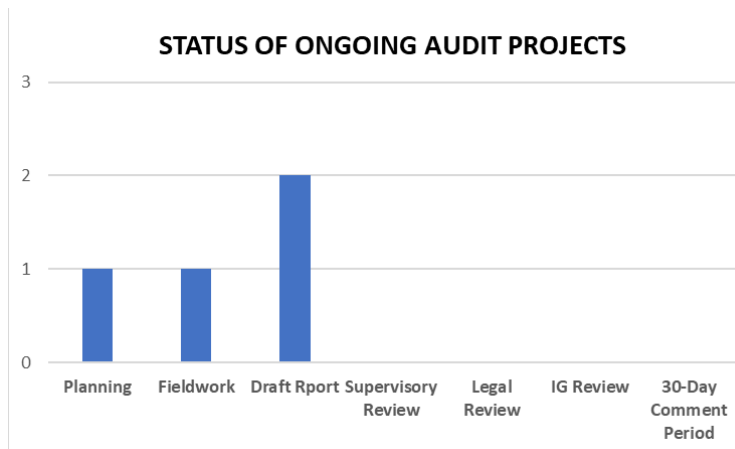
INFORMATION SECURITY

The OIG Information Security Manager is responsible for the following tasks to maintain the OIG's information technology (IT) integrity

- Technical Support
- Hardware and Software Updates
- Communication and Coordination
- Consultation for IT Purchases

AUDIT & REVIEW DIVISION

The Audit and Review Division conducts financial audits, attestations, compliance, and performance audits of City programs and operations. Auditors test for appropriate internal controls and compliance with laws, regulations and other requirements.



The Audit and Review Division has the following projects in process:

- BRASS Procurement System
- Orleans Parish Communications District (OPCD) Expenditures
- Department of Public Works (DPW)/SW&B Coordination
- Safety and Permits City Employee Inspections

Project Phase Descriptions:

Planning - includes background research, data gathering, initial interviews, and/or internal controls assessment.

Fieldwork - includes data and statistical analyses, interviews, testing of procedures, onsite observations, and/or physical inspections.

Draft Report - includes data and statistical reviews, documenting fieldwork results, initial report writing, revisions and internal Quality Assurance Review (QAR) prior to supervisory review.

Supervisory Review - includes the review by both Deputy Inspector General and First Assistant Inspector General to ensure sufficiency and appropriateness of evidence, adequate fieldwork procedures, and proper conclusions, content, presentation and readability.

Legal Review - Report review by in-house General Counsel and/or outside Legal Counsel to ensure appropriate and proper legal citations and/or interpretations.

IG Review - Report review by the Inspector General based on corrections and recommended changes resulting from the Legal Review.

30-Day Comment Period - 30-day deadline for the department to review the draft report and submit management responses for inclusion in the final report.

MEASURING PROGRESS

AUDIT AND REVIEW DIVISION

The following information provides a summary of the Audit Division's project phase and a summary of the audit objectives.

Project Name	Project Phase ¹	Anticipated ² Completion Date
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DPW/S&WB Coordination	Draft Report	3/31/2022
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Summary of Objectives: To determine if the City of New Orleans and S&WB have sufficient policies and procedures relevant to coordinating the \$2 billion Capital Improvement Program and that the internal controls are operating effectively.

BRASS Procurement System	Draft Report	3/31/2022
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Summary of Objectives: To determine if management's BRASS Procurement System's internal controls are designed properly and implemented and operating effectively.

Orleans Parish Communications District	Planning	Ongoing
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Summary of Objectives: To determine if management's internal controls are designed properly and implemented and operating effectively to ensure expenses and disbursements were business-related and allowed by law.

Safety & Permits City Employee Inspections	Fieldwork	Ongoing
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Summary of Objectives: To determine if City employees performed on-site inspections at various locations.

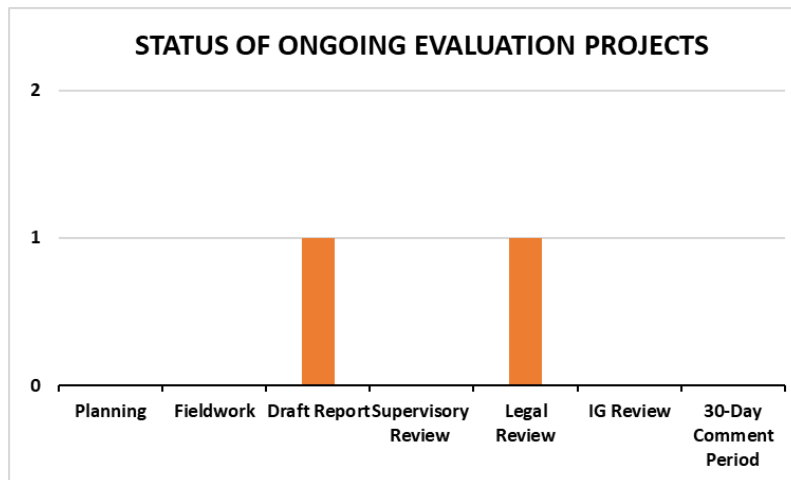
Footnotes:

1 - Project phase determination is based on the objective(s), scope, and methodology for each project. It is not determined by a standard set of hours and/or phase deadline.

2 - The completion date may be re-evaluated if necessary.

INSPECTIONS & EVALUATIONS DIVISION

The Inspections and Evaluations Division works to increase the efficiency, effectiveness, transparency, and accountability of City programs, agencies, and operations. Evaluators conduct independent, objective, empirically based and methodically sound inspections, evaluations, and performance reviews.



On December 17, 2021, the Inspections and Evaluation Division issued the Procurement Department's Competitive Bidding Inspection Report

The Inspections & Evaluations Division has the following projects in process:

- Firefighters' Pension Fund Governance
- NOLA 311 Potholes

Project Phase Descriptions:

Planning - includes background research, data gathering, initial interviews, and/or internal controls assessment.

Fieldwork - includes data and statistical analyses, interviews, testing of procedures, onsite observations, and/or physical inspections.

Draft Report - includes data and statistical reviews, documenting fieldwork results, initial report writing, revisions and internal Quality Assurance Review (QAR) prior to supervisory review.

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MEASURING PROGRESS

INSPECTIONS AND EVALUATIONS DIVISION

The following information provides a summary of the Inspections and Evaluations Division's project phase and a summary of the each project's objectives.

Project Name	Project Phase ¹	Anticipated ² Completion Date
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Firefighters' Pension Fund Governance	Legal Review	2/28/2022
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Summary of Objectives: To determine if the Firefighters' Pension Fund investment policies and practices are consistent with authoritative sources and best practices, and adequately consider risks.

NOLA 3-1-1- Potholes	Draft Report	2/28/2022
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Summary of Objectives: To determine if the City properly and timely triages and resolves complaints received for the reporting of potholes on streets throughout the community.

Footnotes:

1 - Project phase determination is based on the objective(s), scope, and methodology for each project. It is not determined by a standard set of hours and/or phase deadline.

2 - The completion date may be re-evaluated if necessary.

INVESTIGATIONS DIVISION

ADMINISTRATIVE INVESTIGATIONS (DECEMBER HIGHLIGHTS)

Issued a Request for Documents to the Juvenile Justice Intervention Center regarding building access records.

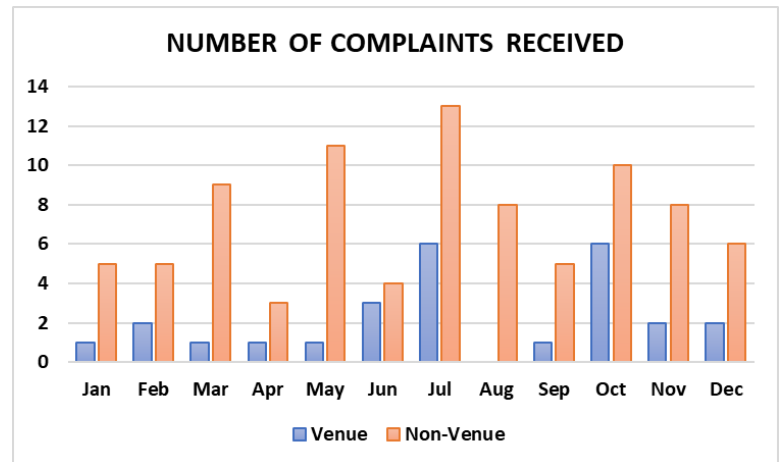
FOX News reported that a Senior Special Agent for the New Orleans Sewerage and Water Board (S&WB) has been suspended without pay after separate investigations by the Office of Inspector General and FOX 8 News questioned the employee's use of the police detail program.

S&WB issued an Inter-Office Memorandum to 17 S&WB employees regarding "Potential Inappropriate/Improper Use of a Handicap Parking Placard."

James Mohamad, former Director of Inspection and Code Enforcement for the City of Kenner, was charged in a 5-count superseding indictment by a federal Grand Jury with conspiracy to use an interstate facility with intent to carry on unlawful activity (Title 18, United States Code, Sections 371 and 1952(a)(3)) and filing false tax returns (Title 26, United States Code, Section 7206(1)). The US Attorney's Office for the Eastern District of Louisiana issued a press release in which it credited the OIG with participating in the investigation along with the Federal Bureau of Investigation and the Internal Revenue Service-Criminal Investigations.

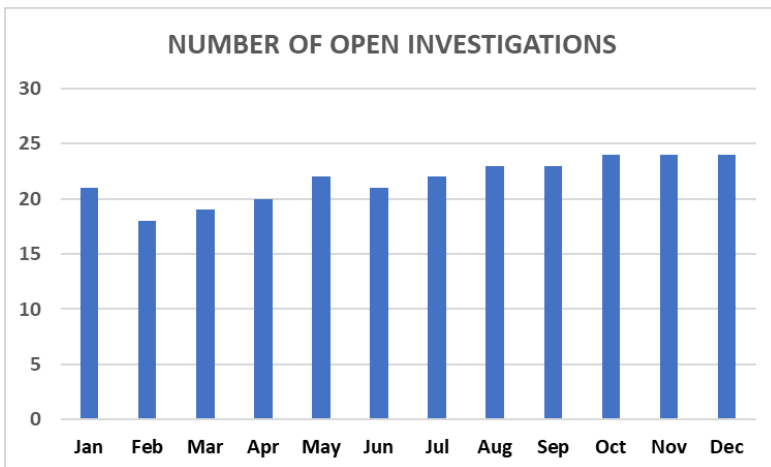
CRIMINAL INVESTIGATIONS (DECEMBER HIGHLIGHTS)

None reported.



Venue: Matters that the OIG has the jurisdiction to investigate

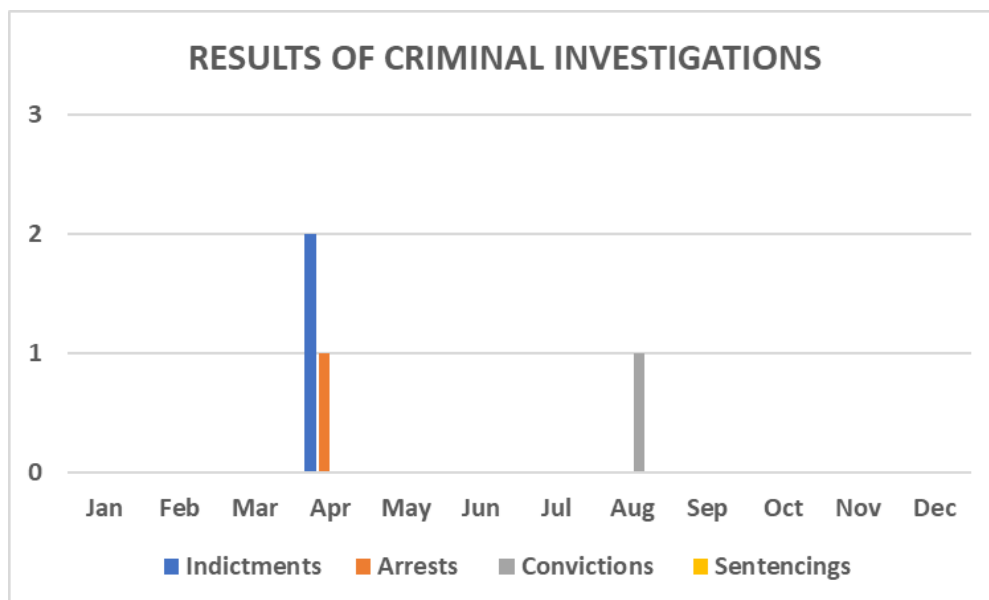
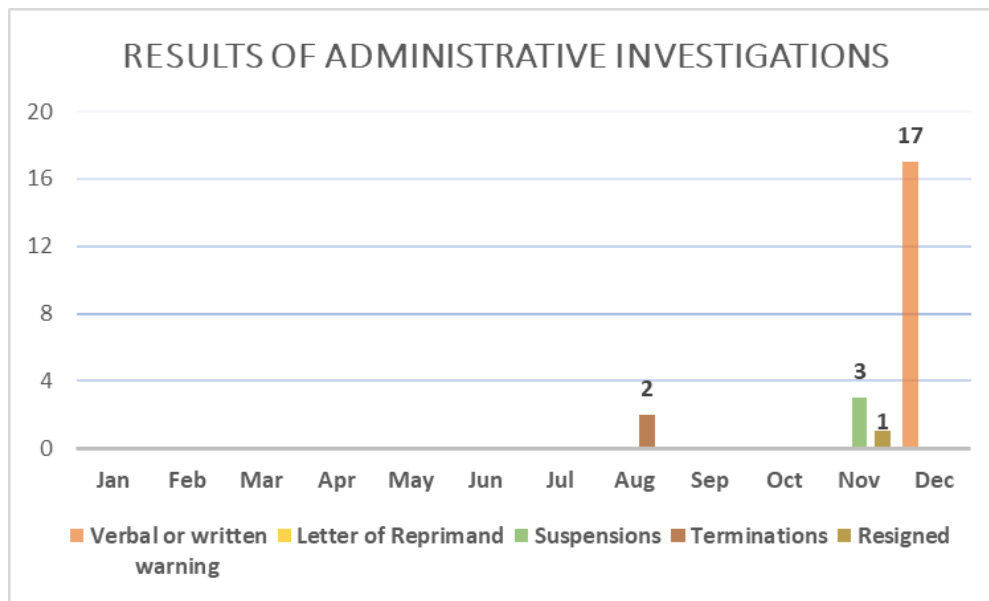
Non-Venue: Matters outside of the OIG's jurisdiction



MEASURING PROGRESS

INVESTIGATIONS DIVISION

The Investigations Division conducts criminal and administrative investigations involving City of New Orleans employees, contractors, and vendors that receive City funds. Investigators also work with local, state, and federal partners to conduct joint investigations. The Investigations Division is also available to provide fraud awareness training to City employees and to engage in other outreach programs with businesses and citizens.



2021 BUDGET

Funding:	\$3,484,529
Expenditures:	Amount
Personnel	\$2,002,923
Operating	\$1,037,494
Total Expenditures	\$3,040,416
Fund Balance	\$444,113

The OIG Fund Balance is reported as of January 4, 2022. However, the final 2021 budget close-out will occur in late January, and the final 2021 Fund Balance will be reported separately in the February 2022 monthly report.

OIG IN THE NEWS

Ed Michel, New Orleans interim inspector general, appointed to permanent position

Former New Orleans police officer, FBI supervisor, is chosen over two other finalists

BY BEN MYERS | STAFF WRITER DEC 15, 2021 - 7:01 PM 2 min to read



Interim Inspector General Ed Michel poses with Ethics and Review Board Chair Elizabeth Livingston de Calderon.
PHOTO FROM NEW ORLEANS OFFICE OF INSPECTOR GENERAL TWITTER ACCOUNT

OIG ON SOCIAL MEDIA

↻ New Orleans OIG Retweeted



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@NOLAIG

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Another productive month for the New Orleans Office of Inspector General.

The November Monthly Report can be viewed here:
nolaig.gov/images/reports...

9:26 PM · Dec 6, 2021 · Twitter Web App

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City of Kenner Director of Inspection and Code Enforcement Charged with Conspiracy and Tax Fraud
justice.gov/usao-edla/pr/c...

Great work by FBI, IRS and OIG and LA State Licensing Board!



justice.gov
City of Kenner Director of Inspection and Code Enforcement Charged

OIG ON SOCIAL MEDIA

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The New Orleans OIG received the Excellence in Law Enforcement Award from the Metropolitan Crime Commission at the Annual Awards Ceremony.



3:38 PM · Dec 16, 2021 · Twitter Web App

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New Orleans OIG releases the Job Ordering Contracting: Policies and Procedures Report. The full report can be located here :



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nolaoig.gov/reports/all-re...

The Office of Inspector General released a Competitive Bidding Report to ensure City procurement practices encouraged a level of competition consistent with the law and best practices.

