



REPORT OF INVESTIGATION

Allegation that two (2) Orleans Parish Juvenile Court employees are not maintaining an actual domicile within the Parish of Orleans, in violation of the City of New Orleans Domicile Ordinance and the Chief Administrative Office Policy Memorandum No. 19(R), Domicile Requirements for City Employees

August 3, 2023

Edward Michel, CIG
Inspector General



REPORT OF INVESTIGATION

23-0006-I

TITLE: Allegation that two (2) Orleans Parish Juvenile Court (OPJC) employees are not maintaining an actual domicile within the Parish of Orleans in violation of the City of New Orleans (City) Domicile Ordinance and the Chief Administrative Office (CAO) Policy Memorandum No. 19(R), Domicile Requirements for City Employees

LOCATION OF OCCURRENCE: Orleans Parish Juvenile Court, 1100-B Milton Street, New Orleans, LA 70112

DATE OF OCCURRENCE: January 1, 2023

INVESTIGATED BY: Investigator Terence Barrett

VIOLATIONS:

1. Chapter 2 - Administration / Article X. - Domicile Employees, Sections 2-971 through 2-978, known as the City Domicile Ordinance, effective March 17, 2013¹
2. CAO Policy Memorandum No. 19(R), Domicile Requirements for City Employees, dated February 24, 2021²

ACTION TAKEN: Referred to the City of New Orleans Chief Administrative Office for administrative action

BASIS FOR INVESTIGATION

The investigation into this matter was predicated on an anonymous complaint received by the Metropolitan Crime Commission of New Orleans (MCC). The complainant reported that two OPJC employees, Dr. Gail L. Audrict and her son, James A. Audrict, are not maintaining an actual domicile within the Parish of Orleans. Instead, both City employees are living in Slidell, Louisiana (St. Tammany Parish), in violation of the City domicile policy. On March 17, 2013, the domicile requirement for City employees was re-instituted by Ordinance No. 25242, Mayor Council Series (M.C.S.).³ This document, also known as the City Domicile Ordinance, stipulates that City employees must have and maintain an "actual domicile" in the Parish of Orleans and provides "for a grace period within which new employees may move into Orleans Parish" while exempting those employees hired prior to January 1, 2013. The City Domicile Ordinance is codified in the City of New Orleans Code of Ordinances at Sections 2-971 through 2-978.⁴

¹ See Exhibit 1, City of New Orleans Code of Ordinances, Chapter 2 - Administration / Article X. - Domicile Employees, Sections 2-971 through 2-978, effective March 17, 2013.

² See Exhibit 2, CAO Policy Memorandum No. 19(R), dated February 24, 2021.

³ See Exhibit 3, Ordinance No. 25242, M.C.S., City Domicile Ordinance.

⁴ See Exhibit 1 City of New Orleans Code of Ordinances, Chapter 2 - Administration / Article X. - Domicile Employees, Sections 2-971 through 2-978, effective March 17, 2013.

RESULTS OF INVESTIGATION

Dr. Gail L. Audrict

The City's electronic payroll records show Gail L. Audrict, employee ID #030481, is currently employed by the OPJC as an Executive Assistant. The records show a Department Entry Date of 01/22/2018 and list her address as 11021 Kinneil Rd., New Orleans, LA 70127.

Records provided by the City Attorney's Office show that on 01/22/2018, Dr. Audrict signed FORM A, Employee Statement of Receipt Domiciliary Requirement, acknowledging receipt of CAO Policy Memorandum No. 19(R).⁵ She also signed FORM B, Declaration of Domicile, on which she listed her home address as 11021 Kinneil Rd., New Orleans, LA 70127.⁶ None of the records provided by the City Attorney's Office contained a Domicile Exemption Request (FORM D) for Dr. Gail L. Audrict.

The following records show that Dr. Gail L. Audrict may not be residing in Orleans Parish at 11021 Kinneil Rd., New Orleans, LA 70127:

1. St. Tammany Parish Assessor's Office 2022 assessment year records show that 313 East Lake Drive, Slidell, LA 70461 is owned by Gail Audrict, who receives a homestead exemption on the property.⁷
2. Louisiana Office of Motor Vehicles records show a 2022 Hyundai Santa Fe SUV bearing registration number 262-FMN with an expiration date of 04/2024 is registered to Gail L. Audrict at 313 East Lake Drive, Slidell, LA 70461, which is located in St. Tammany Parish.
3. Louisiana vehicle registrations are renewed every two years. Therefore, the vehicle registration number 262-FMN with an expiration date of 04/2024 was obtained or renewed while Dr. Audrict was employed by OPJC.
4. According to the Louisiana Secretary of State voter registration records, Gail Levy Audrict is a registered voter in St. Tammany Parish and her status is listed as active.⁸
5. U.S. Postal Service records show that Gail L. Audrict receives mail at 313 East Lake Drive, Slidell, LA 70461.

⁵ See Exhibit 4, FORM A, Employee Statement of Receipt Domiciliary Requirement, bearing the signature of Gail L. Audrict, dated 01/22/2018.

⁶ See Exhibit 5, FORM B, Declaration of Domicile, bearing the signature of Gail L. Audrict, dated 01/22/2018.

⁷ See Exhibit 6, St. Tammany Parish Assessor's Office 2022 assessment year records for 313 East Lake Drive, Slidell, LA 70461.

⁸ See Exhibit 7, Louisiana Secretary of State voter registration records for Gail Levy Audrict.

James A. Audrict

The City's electronic payroll records show James Alexander Audrict, employee ID #026477, is currently employed by the OPJC as a Court Clerk I. The records show a Department Entry Date of 01/01/2021 and list his address as 7312 Heather Court, New Orleans, LA 70127.

Records provided by the City Attorney's Office show that on 12/15/2020, Mr. Audrict signed FORM A, Employee Statement of Receipt Domiciliary Requirement, acknowledging receipt of CAO Policy Memorandum No. 19(R).⁹ He also signed FORM B, Declaration of Domicile, on which he listed his home address as 7312 Heather Ct., New Orleans, LA 70127.¹⁰ None of the records provided by the City Attorney's Office contained a Domicile Exemption Request (FORM D) for James A. Audrict.

The following records show that James A. Audrict may not be residing in Orleans Parish at 7312 Heather Ct., New Orleans, LA 70127:

1. Louisiana Office of Motor Vehicles records show a 2022 Audi Q3 bearing vehicle registration number 249-FSB with an expiration date of 06/2024 is registered to James Audrict at 4466 Marais River Drive, Slidell, LA 70461, which is located in St. Tammany Parish. These records do not list the date that the vehicle registration was issued.
2. St. Tammany Parish Assessor's Office 2022 assessment year records show that 4466 Marais River Drive, Slidell, LA 70461 is owned by Gail Levy Audrict. There is no homestead exemption for the property.¹¹
3. Louisiana vehicle registrations are renewed every two years. Therefore, the vehicle registration number 249-FSB with an expiration date of 06/2024 was obtained or renewed while Mr. Audrict was employed by OPJC.
4. According to the Louisiana Secretary of State voter registration records, James Alexander Audrict is a registered voter in St. Tammany Parish and his status is listed as active.¹²

⁹ See Exhibit 8, FORM A, Employee Statement of Receipt Domiciliary Requirement, bearing the signature of James Audrict, dated 12/15/2020.

¹⁰ See Exhibit 9, FORM B, Declaration of Domicile, bearing the signature of James Audrict, dated 12/15/2020.

¹¹ See Exhibit 10, St. Tammany Parish Assessor's Office 2022 assessment records for 4466 Marais River Drive, Slidell, LA 70461.

¹² See Exhibit 11, Louisiana Secretary of State voter registration records for James Alexander Audrict.

CONCLUSIONS

Dr. Gail L. Audrict and James A. Audrict were hired after the domicile requirement for City employees was re-instituted on March 17, 2013.

After reviewing St. Tammany Parish Assessor's Office records, Louisiana Office of Motor Vehicle records, and Louisiana Secretary of State voter registration records, the OIG has determined that these two City employees, Dr. Audrict and Mr. Audrict, may not be maintaining an actual domicile within the Parish of Orleans. Such behavior would constitute a violation of the City Domicile Ordinance and the CAO Policy Memorandum No. 19(R), Domicile Requirements for City Employees.

A draft copy of this report was issued to Ranord J. Darensburg, Chief Judge Orleans Parish Juvenile Court, and the CAO on May 30, 2023. Their responses to this report appear on page six (6).

Sincerely,

A handwritten signature in blue ink that reads "Edward Michel". The signature is written in a cursive style with a large initial "E".

Edward Michel, CIG
Inspector General

EXHIBITS ATTACHED

- Exhibit 1:** City of New Orleans Code of Ordinances, Chapter 2 - Administration / Article X. - Domicile Employees, Sections 2-971 through 2-978, effective March 17, 2013. (3 pages)
- Exhibit 2:** CAO Policy Memorandum No. 19(R), dated February 24, 2021. (10 pages)
- Exhibit 3:** Mayor Council Series (M.C.S.) Ordinance No. 25242, City Domicile Ordinance. (5 pages)
- Exhibit 4:** FORM A, Employee Statement of Receipt Domiciliary Requirement, bearing the signature of Gail L. Audrict, dated 01/22/2018. (1 page)
- Exhibit 5:** FORM B, Declaration of Domicile, bearing the signature of Gail L. Audrict, dated 01/22/2018. (2 pages)
- Exhibit 6:** St. Tammany Parish Assessor's Office 2022 assessment year records for 313 East Lake Drive, Slidell, LA 70461. (2 pages)
- Exhibit 7:** Louisiana Secretary of State voter registration records for Gail Levy Audrict. (1 page)
- Exhibit 8:** FORM A, Employee Statement of Receipt Domiciliary Requirement, bearing the signature of James Audrict, dated 12/15/2020. (1 page)
- Exhibit 9:** FORM B, Declaration of Domicile, bearing the signature of James Audrict, dated 12/15/2020. (2 pages)
- Exhibit 10:** St. Tammany Parish Assessor's Office 2022 assessment year records for 4466 Marais River Drive, Slidell, LA 70461. (2 pages)
- Exhibit 11:** Louisiana Secretary of State voter registration records for James Alexander Audrict. (1 page)
- Exhibit 12:** Response to Domicile Complaint for Gail Audrict and her son James Audrict. (14 pages)

OFFICIAL COMMENTS FROM OPJC

City Code Section 2-1120(8)(b) provides that a person or entity who is the subject of a report shall have 30 days to submit a written explanation or rebuttal of the findings before the report is finalized, and that such timely submitted written explanation or rebuttal shall be attached to the finalized report. On May 30, 2023, the OIG distributed a draft Report of Investigation (ROI) to Ranord J. Darensburg, Chief Judge Orleans Parish Juvenile Court, and the CAO, so that they would have an opportunity to comment on the ROI prior to its public release.

On June 30, 2023, one of the subjects of the ROI, Gail Audrict sent an email to the OIG regarding her violation of the domicile requirement in which she stated,

Attached is the response to the Report of Investigation received June 10, 2023, from the New Orleans Office of Inspector General regarding maintaining domicile in New Orleans. The attachments include the explanation, which also serves as the request for domicile exemption, and the domicile forms.

The fourteen (14) page attachment referenced in the above-described email and bearing the signatures of Gail and James Audrict is attached.¹³

On July 5, 2023, OIG Deputy Inspector General William A. Bonney sent Ms. Audrict an email in which he stated,

Our office sent a copy of the Report of Investigation to Ranord J. Darensburg, Chief Judge Orleans Parish Juvenile Court. Are you responding to the Report of Investigation on Judge Darensburg's behalf or should we await his response?

On July 5, 2023, Ms. Audrict replied, "Yes, I am responding on behalf of Ranord J. Darensburg, Chief Judge Orleans Parish Juvenile Court."

On July 14, 2023, Judge Darensburg was telephonically contacted by OIG Deputy Inspector General for Investigations William Bonney and OIG Investigator Terence Barrett. During the call, Judge Darensburg acknowledged receiving the ROI concerning Gail and James Audrict. He also confirmed that he authorized Gail Audrict to respond on his behalf.

¹³See Exhibit 12, Response to Domicile Complaint for Gail Audrict and her son James Audrict

OIG RESPONSE TO GAIL AND JAMES AUDRICTS' EMAIL AND THE ATTACHMENT

CAO Policy Memorandum No. 19(R), Domicile Requirements for City Employees, Section IV, Policies and Regulations, Paragraph C states:

An additional exemption to the domicile requirement may be granted waiver upon the demonstration of extreme hardship by an employee, on an individual, case-by-case basis, by the appointing authority of the employee subject to the approval by the Chief Administrative Officer. Any employee who seeks to request an exemption must file an Exemption Request (Form D) with the employee's appointing authority and the Personnel Division, Chief Administrative Office.

Gail and James Audrict should have sought waivers exempting them from the domicile requirements for City employees prior to establishing residency in Slidell, LA. Instead, they submitted requests for an exemption from the City's domicile policy only after the OIG distributed a draft copy of the ROI to Ranord J. Darensburg, Chief Judge Orleans Parish Juvenile Court, and the CAO. The OIG does not take any position as to whether or not these exemption requests should be granted.

ARTICLE X. - DOMICILE EMPLOYEES

Footnotes:

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Editor's note— M.C.S., Ord. No. 25242, § 1, adopted March 7, 2013, effective March 17, 2013, amended Art. X in its entirety to read as herein set out. Former Art. X, §§ 2-971—2-979, pertained to domicile of officers and employees, and derived from Code 1956, §§ 2-801—2-809.

Sec. 2-971. - Short title.

This article shall be known as the City Domicile Ordinance.

(M.C.S., Ord. No. 25242, § 1, 3-7-13)

Sec. 2-972. - Definitions.

The following terms, when used in this article, shall have the meanings assigned in this section unless the context clearly indicates otherwise: "*Actual domicile*" means a person's principal domestic establishment, the determination of which shall be based upon such actual facts as where a person sleeps, takes his meals, has established his household, and surrounds himself with his family and the comforts of home, as contrasted with a business establishment, a residence that is not a principal home, or a mere declaration of domicile. For the purposes of this article, a person may have only one actual domicile, and that actual domicile shall be deemed to be the residence which meets the following criteria more than any other residence:

- (1) He or she usually sleeps there;
- (2) He or she keeps most clothing, toiletries, household appliances, and similar personal property of daily utility there;
- (3) He or she is registered to vote there;
- (4) He or she or a spouse with whom he or she lives has a telephone there in his or her name which is not usually on call forward to another residence;
- (5) He or she directly receives and opens most non-city mail addressed to him or her there;
- (6) He or she is free to enter the premises without notice to or permission from others.

For the purposes of this article, voters registered in another parish or county are presumed not to have their actual domicile in Orleans Parish.

"*City of New Orleans*" or "*city*" means the municipal corporation of the City of New Orleans and all of the attached, unattached and departmental boards and commissions, independent agencies, instrumentalities, and public benefit corporations of the city, including the Sewerage and Water Board, the New Orleans

Aviation Board, the Public Belt Railroad Commission, the Audubon Park Commission, and any local public agencies that use employees in the city civil service, receive city appropriations or the proceeds of city taxes or city bonds or that are created, funded, or subject to regulation by the city, including the offices of the clerks of the municipal court and the traffic court.

(M.C.S., Ord. No. 25242, § 1, 3-7-13)

Sec. 2-973. - Policy.

Except as otherwise expressly provided in this article, it shall be the policy of the city to provide employment, promotions, reemployment or reinstatement, and retention of employment opportunities with the city to persons who do or will have an actual domicile in Orleans Parish within 180 days of their employment commencing and who thereafter maintain their actual domicile in Orleans Parish.

(M.C.S., Ord. No. 25242, § 1, 3-7-13; M.C.S., Ord. No. 26035, § 1, 9-4-14)

Sec. 2-974. - Prohibitions on the hiring or appointing authority.

Except as otherwise specifically authorized in this article, no employee of the city who has responsibility for or authority over the hiring or appointment of employees of the city shall knowingly permit any person to violate the city domicile ordinance.

(M.C.S., Ord. No. 25242, § 1, 3-7-13)

Sec. 2-975. - Exemptions.

- (a) The domicile requirement imposed by this article shall not apply to any employee of the city who was hired by the city prior to January 1, 2013, except that no employee who was previously exempted and later changed his/her actual domicile to Orleans Parish shall be entitled to retain the benefits of this exemption if that employee establishes a new actual domicile outside of Orleans Parish.
- (b) The domicile requirement imposed by this article shall not apply to any commissioned law enforcement officers hired by the New Orleans Police Department (NOPD), firefighters hired by the New Orleans Fire Department (NOFD), emergency medical technicians hired by New Orleans Emergency Medical Services (NOEMS) and the recruits for these positions hired by these departments. Furthermore, appropriate sensitivity training to address racial, gender, religious, and sexual orientation discrimination shall be provided for all law enforcement officers. For the purposes of this subsection, the word "hired" has the same meaning as the word "employed."
- (c) The domicile requirement imposed by this article shall not apply to any employee of the New Orleans Aviation Board during the term of his or her employment with such board and for six months thereafter, if the actual domicile of the employee is nearer to the employee's job site

than the distance from the job site to the nearest point of Orleans Parish.

- (d) Part-time employees, those employees who are not classified as full-time employees, shall be exempt from the domicile requirement imposed by this article.
- (e) Additional exemptions to the domicile requirement imposed by this article may be granted upon a showing of extreme hardship by an employee, on an individual, case-by-case basis, by the appointing authority of the employee subject to the approval of the chief administrative officer. Any employee who seeks to request an exemption to the domicile requirement imposed by this article shall file with the appointing authority and the chief administrative office a request for such an exemption, on a form prescribed by the chief administrative officer.
- (f) Except as otherwise expressly provided in this article, under no circumstances shall any officer or employee who does not maintain an actual domicile in Orleans Parish be administered with any different treatment or negatively impacted in any way during his or her employment than an employee who is domiciled in New Orleans.
- (g) The chief administrative officer shall promulgate administrative policies and procedures for the administration of and enforcement of this section within 90 days of the effective date of this ordinance. The chief administrative officer shall provide all employees exempted under this section with notice of all policies and procedures promulgated pursuant to this section.

(M.C.S., Ord. No. 25242, § 1, 3-7-13; M.C.S., Ord. No. 25793, § 1, 4-10-14; M.C.S., Ord. No. 26035, §§ 2, 3, 9-4-14)

Sec. 2-976. - Administration.

The chief administrative officer may promulgate administrative policies and procedures and internal regulations for the administration and enforcement of this article which may include uniform provisions for proof of actual domicile, reporting changes of actual domicile and other matters.

(M.C.S., Ord. No. 25242, § 1, 3-7-13)

Sec. 2-977. - Dismissal.

Knowing failure to comply with any of the provisions of this article by officers and employees of the city shall be cause for dismissal or other disciplinary actions.

(M.C.S., Ord. No. 25242, § 1, 3-7-13)

Sec. 2-978. - State of emergency.

In the event that a state of emergency is declared pursuant to section 4-206(3)(d) of the Home Rule Charter, the mayor, by executive order, may suspend any or all provisions of this article.

**City of New Orleans
Chief Administrative Office**

POLICY MEMORANDUM NO. 19(R)

February 24, 2021

TO: All Departments, Boards, Agencies and Commissions

From: Gilbert A. Montaña, Chief Administrative Officer



Subject: DOMICILE REQUIREMENTS FOR CITY EMPLOYEES

I. PURPOSE.

This policy memorandum is reestablished to conform to Ordinance No. 25, 242 M.C.S. of the City Code, Sections 2-971 through 2-978.

II. LEGAL SYNOPSIS.

A. Attached to this memorandum is a copy of the City's complete domicile ordinance.

B. All employees must be domiciled in Orleans Parish as of January 1, 2013, unless domiciled outside of Orleans Parish prior to the date.

III. DEFINITIONS.

A. **Actual domicile** means a person's principal domestic establishment, the determination of which shall be based upon such actual facts as where a person sleeps, takes his meals, has established his household, and surrounds himself with his family and the comforts of home, as contrasted with a business establishment, a residence that is not a principal home, or a mere declaration of domicile.

B. **City of New Orleans** or City means the municipal corporation of the City of New Orleans and all of the attached, unattached and departmental boards and commissions, independent agencies, instrumentalities, and public benefit corporations of the City, including the Sewerage and Water Board, the New Orleans Aviation Board, the Public Belt Railroad Commission, and the Audubon Park Commission. Also, any local public agencies that use employees in the City civil service, receive City appropriations, the proceeds of city taxes, city bonds or that are created, funded or subject to regulation by the City, including the offices of the Clerks of the Municipal Court and the Traffic Court.

IV. POLICIES AND REGULATIONS.

A. The domicile requirement imposed by this article shall not apply to any employee of the New Orleans Aviation Board during the term of his or her employment with such board and for six

POLICY MEMORANDUM NO. 19 (R)

REVISED AS OF 02/24/2021

PAGE 1 OF 4

months thereafter, if the actual domicile of the employee is nearer to the employee's job site than the distance from the job site to the nearest point of Orleans Parish.

- B. Part-time employees, those who are not classified as full-time employees, shall be exempt from the domicile requirement imposed by the domicile ordinance.
- C. An additional exemption to the domicile requirement may be granted waiver upon the demonstration of extreme hardship by an employee, on an individual, case-by-case basis, by the appointing authority of the employee subject to the approval by the Chief Administrative Officer. Any employee who seeks to request an exemption must file an Exemption Request (Form D) with the employee's appointing authority and the Personnel Division, Chief Administrative Office.
- D. The domicile requirement shall not apply to any commissioned law enforcement officers hired by the New Orleans Police Department (NOPD), firefighters hired by the New Orleans Fire Department (NOFD), emergency medical technicians hired by New Orleans Emergency Medical Services (NOEMS) and the recruits for these positions hired by these departments.

V. DISTRIBUTION.

- A. All employees are to be issued a copy of the domicile ordinance attached and this policy. All departments, boards, agencies, and commissions shall distribute copies of the attached domicile acknowledgement and certification forms to each City employee in the employ of each department.
- B. The employee must sign the attached written acknowledgement of receipt of the City's domicile policy (Form A). A copy of the signed acknowledgement is to be retained in the employee's personnel file.
- C. The distribution process shall commence upon receipt of this policy memorandum and be completed (30) thirty days after the issuance date of this memorandum.
- D. Every appointing authority will be responsible for establishing an internal distribution process and for procuring each employee's signature on both the Acknowledgement and Declaration of Domicile forms (Forms A and B). It is recommended that departmental personnel sections be primary resources for the distribution and for monitoring the issuance and signing of employee's copies.
- E. A written report (Form C) indicating that the distribution has been completed by each department shall be submitted to the Personnel Division, Chief Administrative Office within ninety (90) days of the issuance date of this memorandum. The report will indicate the number of the department's employees who are domiciled in Orleans Parish and the number who maintained their domicile outside of Orleans Parish (but are exempted by Sec. 2-975 of the City Code as of December 31, 2012).

VI. ENFORCEMENT OF THE DOMICILE POLICY.

1. All employees are required to complete a Declaration of Domicile form (Form B). Failure to accurately complete the Declaration of Domicile form will result in disciplinary action, including but not limited to termination.
2. When the employee completes the Declaration of Domicile form, an Appointing Authority must sign the form. Only signatures from Appointing Authorities are to be entered on the Declaration of Domicile form in the space designated for this purpose.
3. If an employee fails, refuses, or is for any reason unable to complete the attached Declaration of Domicile form within the time specified by the Appointing Authority, or if the Appointing Authority is unable in good faith to certify the correctness of the employee's certification, a written report of such failure, refusal, or inability to do so should be attached to the employee's Declaration form and submitted to the Chief Administrative Office. This report should include whatever information is available as to the domicile of the employee in question.
4. After an employee has signed the Declaration of Domicile form, the original should be sent to the Civil Service Department, Transactions Section. This Declaration of Domicile form will become part of the employee's personnel file located in their department and the Civil Service record.
5. Appointing Authorities should inform each employee of the duty to file an amended Declaration of Domicile form whenever the previously certified address information changes. The amended form must be filed within ten (10) working days of an address change.
6. No officer or employee of the City who has responsibility for and authority over the hiring or supervision of employees of the City shall knowingly permit any person who does not have his domicile in Orleans Parish to commence city employment, unless the employee has been granted a 180 day period by the Appointing Authority and Chief Administrative Officer to relocate within Orleans Parish.
7. In the event of a State of Emergency declaration, the Mayor may by Executive Order suspend the domicile requirement of employees.

VII. VIOLATIONS OF THE DOMICILE POLICY.

- A. Knowing failure to comply with Sections 2-971 through 2-978 of the City Code by officers and employees of the City shall be cause for dismissal or other disciplinary actions.
- B. It shall be unlawful for any officer or employee to knowingly permit any person who does not have an actual domicile in Orleans Parish to commence, continue, or resume City employment in violation of City Code Section 2-974, if hired as of January 1, 2013 to fail to maintain continuously actual domicile within Orleans Parish, in violation of City Code Section 2-973, or for any person to do any act prohibited or fail to do any act required by this policy or knowingly to make any false representations to the Department of Civil Service, an appointing authority, or City officer in connection with the administration or enforcement of this policy.

POLICY MEMORANDUM NO. 19 (R)

REVISED AS OF 02/24/2021

PAGE 3 OF 4

VIII. INQUIRIES.

Any questions concerning this policy memorandum may be addressed to the Personnel Division, Chief Administrative Office, (504) 658-8600.

GAM/PMRC/zaf

Attachments: Sections 2- 971 through 2-978 of the City Code, and Forms A, B, C, and D

FORM A

**EMPLOYEE STATEMENT OF RECEIPT
DOMICILIARY REQUIREMENT**

EMPLOYEE NAME: _____

EMPLOYEE ID NO.: _____

DEPARTMENT: _____

ORGN CODE: _____

I, _____, hereby acknowledge that I have received a copy of Policy Memorandum No. 19(R), amended in 2021 and issued by the Chief Administrative Office, entitled "Domicile Requirements for City Employees."

Employee's Signature: _____

Date: _____

Supervisor's Signature _____

Date: _____

Attachment: CAO Policy Memo No. 19 (Revised) -- February, 2021

FORM B

**DECLARATION OF DOMICILE
PURSUANT TO CITY CODE ARTICLE X, SECTION 2-971 et seq., as amended,
known as the CITY DOMICILE ORDINANCE**

A. DECLARATION OF ORLEANS PARISH DOMICILIARY

I, _____, Social Security Number _____-_____-_____, do hereby certify that I am domiciled at _____, New Orleans, Louisiana, _____.
(Zip code)

Date domicile began: _____
(Day/Month/Year)

In support of your domicile certification PLACE YOUR INITIALS next to each one of the following that applies to the domicile you have claimed above.

- _____ I am registered to vote in Orleans Parish.
- _____ I usually sleep there.
- _____ I keep most of my clothing household appliances and other personal property there.
- _____ I have a telephone in my or my spouse's name that is not on call forward to another residence.
- _____ I receive most of my non-city mail addressed to me there.
- _____ I may enter the premises without notice or permission from others.
- _____ My spouse and minor children, if any, reside with me at this address.

Do you have any other residences or mailing addresses other than the domicile state above?

___ Yes ___ No

If yes, please list any and all residences or mailing addresses.

B. DECLARATION OF NON-ORLEANS PARISH DOMICILIARY

I, _____, Social Security Number _____-_____-_____, Do hereby certify that I am

Domiciled at: _____
(Municipal Street Address)

Date domicile began: _____
(Day/Month/Year)

DECLARATION OF NON- ORLEANS PARISH DOMICILIARY (CONTINUED)

Do you have any other residences or mailing addresses other than the domicile stated above?

_____ Yes _____ No

If yes, please list any and all residences and mailing addresses.

C. VERIFICATION (TO BE SIGNED BY ALL EMPLOYEES)

I, certify that the information provided on this form is true and complete. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) which will be invoked for the falsification, or omission, of any data requested on this form. I also understand that any changes in my domicile or residences as certified herein require me to complete an amended certification form within ten (10) working days of this change of domicile or residences. I understand that the Appointing Authority may verify information pertaining to my domicile or residences.

Signed: _____
(Employee Signature)

Date: _____

D. TO BE SIGNED BY APPOINTING AUTHORITY OR DESIGNATED REPRESENTATIVE

1. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) that will be invoked for the falsification, or omission, of any data requested on this form.

I certify to the best of my knowledge, information, and belief that this employee has met the requirements of domicile as stipulated in the City Code Sections 2-971 et seq., as amended, known as the City Domicile Ordinance.

OR,

2. I certify to the best of my knowledge, information, and belief that this employee is domiciled in the Parish of _____, State of Louisiana.

Signed: _____
(Appointing Authority - Signature)

Date: _____

Print Name: _____

(Appointing Authority Print Name)

FORM C

Departmental Domicile Annual Report

DATE

DEPARTMENT/AGENCY

Listed below are domiciliary categories for employees as delineated in Chief Administrative Policy No. 19 (Revised).

1. Number of officers or employees who are domiciled in Orleans Parish.

OF THESE:

- _____ A. Number of employees hired before January 1, 2013 who are domiciled in Orleans Parish.
_____ B. Number of employees hired on or after January 1, 2013 who are domiciled in Orleans Parish.

2. Number of officers or employees who are not domiciled in Orleans Parish.

OF THESE:

- _____ A. Number of part-time employees who are not domiciled in Orleans Parish. The City Domicile Ordinance does not affect these employees.
_____ B. Number of employees hired prior to January 1, 2013 who are not domiciled in Orleans Parish AND were not domiciled in Orleans Parish prior to this date. The City Domicile Ordinance does not affect these employees.
_____ C. Number of employees hired as of January 1, 2013 who are not domiciled in Orleans Parish AND are within one hundred eighty (180) days of "employment commencement" (hire date). The Domicile Ordinance does not affect these employees.
_____ D. Number of employees hired prior to January 1, 2013 who are not domiciled in Orleans Parish but WERE domiciled in Orleans Parish prior to that date.

OF THESE:

- _____ i. Number of employees who have applied for and received approval from their Appointing Authority and the Chief Administrative Office to be exempted from the City Domicile Ordinance.
_____ ii. Number of other employees in category "2D". These employees may be in violation of the Domicile Ordinance. If you believe that they are not in violation of this ordinance (e.g. they worked for the Aviation Board within the last six months), please explain below:

____ E. Number of employees hired as of January 1, 2013 who are not domiciled in Orleans Parish AND are BEYOND one hundred eighty (180) days of "employment commencing" as defined in the City Domicile Ordinance.

____ F. Number of employees hired before January 1, 2013 who are not currently led in Orleans Parish but were domiciled in Orleans Parish on or after January 1, 2013. These employees may be in violation of the Domicile Ordinance.

____ G. Number of employees hired on or after January 1, 2013 who are not domiciled in Orleans Parish AND are beyond one hundred eighty (180) days of their employment commencing (hire date). These employees may be in violation of the Domicile Ordinance.

If you believe that any of the employees in categories 2(F) or 2(G) are not in violation of this ordinance (e.g. they worked for the Aviation Board within the last six months), please explain below:

____ 3. Number of employees who have applied for and received approval from their Appointing Authority and the Chief Administrative Office to be exempted from the Domicile Ordinance.

Appointing Authority

Date

FORM D

DOMICILE EXEMPTION REQUEST

Employee Name: _____
(Please Print)

Employee ID No: _____

Department: _____

I, _____, request to be exempted from the domicile requirement of the City Ordinance (b), Exemptions: This provides for the granting of same upon demonstration of extreme hardship by an employee.

The circumstance(s) of my exemption request is/are as follows:

Documentation of my hardship is attached _____ or is not attached _____.

Employee Signature

Date

Appointing Authority Signature

Date

Chief Administrative Officer Signature
(Approved/Disapproved)

Date

ORDINANCE
(AS AMENDED)
(AS CORRECTED)
CITY OF NEW ORLEANS

CITY HALL: February 21, 2013

CALENDAR NO. 29,454

NO. 25242 MAYOR COUNCIL SERIES

BY: COUNCILMEMBER HEAD

AN ORDINANCE to amend and reordain Article X of Chapter 2 of the Code the City of New Orleans to provide for a city employee domicile policy, which requires employees of the City of New Orleans to have and maintain an “actual domicile” in the Parish of Orleans; to define “actual domicile”; to provide for a grace period within which new employees may move into Orleans Parish; to exempt those employees hired prior to January 1, 2013; and otherwise to provide with respect thereto.

1 **SECTION 1. THE COUNCIL OF THE CITY OF NEW ORLEANS HEREBY**

2 **ORDAINS**, That Article X of Chapter 2 of the Code of the City of New Orleans be and the same

3 is hereby amended and reordained to read as follows:

4 **“ARTICLE X. - DOMICILE OF EMPLOYEES:**

5 **Sec. 2-971. - Short Title.**

6 This article shall be known as the City Domicile Ordinance.

7 **Sec. 2-972. - Definitions.**

8 The following terms, when used in this article, shall have the meanings assigned in this section

9 unless the context clearly indicates otherwise:

10 “City of New Orleans” or “city” means the municipal corporation of the City of New Orleans

11 and all of the attached, unattached and departmental boards and commissions, independent

12 agencies, instrumentalities, and public benefit corporations of the city, including the Sewerage
13 and Water Board, the New Orleans Aviation Board, the Public Belt Railroad Commission, the
14 Audubon Park Commission, and any local public agencies that use employees in the city civil
15 service, receive city appropriations or the proceeds of city taxes or city bonds or that are created,
16 funded, or subject to regulation by the city, including the offices of the clerks of the municipal
17 court and the traffic court.

18 “Actual domicile” means a person’s principal domestic establishment, the determination of
19 which shall be based upon such actual facts as where a person sleeps, takes his meals, has
20 established his household, and surrounds himself with his family and the comforts of home, as
21 contrasted with a business establishment, a residence that is not a principal home, or a mere
22 declaration of domicile. For the purposes of this article, a person may have only one actual
23 domicile, and that actual domicile shall be deemed to be the residence which meets the following
24 criteria more than any other residence:

- 25 (1) He or she usually sleeps there;
- 26 (2) He or she keeps most clothing, toiletries, household appliances, and similar
27 personal property of daily utility there;
- 28 (3) He or she is registered to vote there;
- 29 (4) He or she or a spouse with whom he or she lives has a telephone there in his or
30 her name which is not usually on call forward to another residence;
- 31 (5) He or she directly receives and opens most non-city mail addressed to him or her
32 there;
- 33 (6) He or she is free to enter the premises without notice to or permission from others.

34 For the purposes of this article, voters registered in another parish or county are presumed not to
35 have their actual domicile in Orleans Parish.

36 **Sec. 2-973. - Policy.**

37 Except as otherwise expressly provided in this article, it shall be the policy of the city to provide
38 employment, promotions, reemployment or reinstatement, and retention of employment
39 opportunities with the city to persons who do or will have an actual domicile in Orleans Parish
40 within 180 days of their employment commencing and who thereafter maintain their actual
41 domicile in Orleans Parish. For the purposes of classified employees of the New Orleans Police
42 Department (NOPD), the New Orleans Fire Department (NOFD), and Emergency Medical
43 Services (EMS), "employment commencing" shall mean the date the person becomes a "regular
44 employee," as defined by La. R.S. § 33:2393 et seq. Such NOPD, NOFD and EMS employees
45 shall execute an employment contract, to be prepared by the City Attorney, requiring minimally
46 that in the event such employees fail to establish their actual domicile within the city within the
47 specified 180 day period, they shall be obligated to reimburse the city for the value of their
48 respective training costs to the city.

49 **Sec. 2-974. - Prohibitions on the hiring or appointing authority.**

50 Except as otherwise specifically authorized in this article, no employee of the city who has
51 responsibility for or authority over the hiring or appointment of employees of the city shall
52 knowingly permit any person to violate the City Domicile Ordinance.

53 **Sec. 2-975. - Exemptions.**

54 (a) The domicile requirement imposed by this article shall not apply to any employee of the
55 city who was hired by the city prior to January 1, 2013, except that no employee
56 exempted, who lives in Orleans Parish, shall be entitled to retain the benefits of this
57 exemption if that employee establishes a new actual domicile outside of Orleans Parish.
58 Except as otherwise expressly provided in this article, under no circumstances shall
59 any officer or employee who does not maintain an actual domicile in Orleans Parish be
60 administered with any different treatment or negatively impacted in any way during his or
61 her employment than an employee who is domiciled in New Orleans. Furthermore,
62 appropriate sensitivity training to address racial, gender, religious, and sexual orientation
63 discrimination shall be provided for all law enforcement officers.

- 64 (b) The domicile requirement imposed by this article shall not apply to any employee of the
65 New Orleans Aviation Board during the term of his or her employment with such board
66 and for six months thereafter, if the actual domicile of the employee is nearer to the
67 employee's job site than the distance from the job site to the nearest point of Orleans
68 Parish.
- 69 (c) Part-time employees, those employees who are not classified as full-time employees,
70 shall be exempt from the domicile requirement imposed by this article.
- 71 (d) Additional exemptions to the domicile requirement imposed by this article may be
72 granted upon a showing of extreme hardship by an employee, on an individual, case-by-
73 case basis, by the appointing authority of the employee subject to the approval of the
74 chief administrative officer. Any employee who seeks to request an exemption to the
75 domicile requirement imposed by this article shall file with the appointing authority and
76 the chief administrative office a request for such an exemption, on a form prescribed by
77 the chief administrative officer.
- 78 (e) The chief administrative officer shall promulgate administrative policies and procedures
79 for the administration and enforcement of this section within 90 days of the effective date
80 of this ordinance.
- 81 (f) The chief administrative officer shall provide all employees exempted under this section
82 with notice of all policies and procedures promulgated pursuant to this section.

83 **Sec. 2-976. - Administration.**

84 The chief administrative officer may promulgate administrative policies and procedures and
85 internal regulations for the administration and enforcement of this article which may include
86 uniform provisions for proof of actual domicile, reporting changes of actual domicile and other
87 matters.

88 **Sec. 2-977. - Dismissal.**

89 Knowing failure to comply with any of the provisions of this article by officers and employees of
90 the city shall be cause for dismissal or other disciplinary actions.

91 **Sec. 2-978. - State of Emergency.**

92 In the event that a State of Emergency is declared pursuant to Section 4-206(3)(d) of the Home
93 Rule Charter, the Mayor, by Executive Order, may suspend any or all provisions of this article.

94 **Secs. 2-979 - 2-999. Reserved.**

ADOPTED BY THE COUNCIL OF THE CITY OF NEW ORLEANS MARCH 7, 2013

STACY HEAD
PRESIDENT OF THE COUNCIL

DELIVERED TO THE MAYOR ON MARCH 8, 2013

APPROVED:
DISAPPROVED:

MAYOR

RETURNED BY THE MAYOR ON MARCH 15, 2013 AT 12:10 P.M.

PEGGY LEWIS
CLERK OF COUNCIL

ROLL CALL VOTE:

YEAS: Cantrell, Clarkson, Gisleson Palmer, Gray, Guidry, Head, Hedge-Morrell - 7

NAYS: 0

ABSENT: 0

THIS ORDINANCE WAS RETURNED BY THE MAYOR ON MARCH 15, 2013 AT 12:10 P.M., AND THE SAME WAS NEITHER APPROVED NOR DISAPPROVED BY THE MAYOR. THEREFORE, SAID ORDINANCE BECAME LAW ON MARCH 17, 2013 AT 12:00 NOON IN ACCORDANCE WITH SECTION 3-113(2) OF THE CITY CHARTER.

G:\DoCS\NAOM\ORDINANCES\ORD AS AMENDED\2013\25242MCS As Corrected#2.doc

5

THE FOREGOING IS CERTIFIED
TO BE TRUE AND CORRECT COPY
Peggy Lewis
CLERK OF COUNCIL

FORM A

**EMPLOYEE STATEMENT OF RECEIPT
DOMICILIARY REQUIREMENT**

EMPLOYEE NAME: Gail Audriet
EMPLOYEE SSN: [REDACTED]
DEPARTMENT: [REDACTED]
ORGN CODE: [REDACTED]

I, Gail L. Audriet, hereby acknowledge that I have received a copy of Policy Memorandum No. 19R, amended in 2013 and issued by the Chief Administrative Office entitled "Domicile Requirements for City Employees."

Employee's Signature: *Gail L. Audriet*

Date: 1/22/2018

Supervisor's Signature: *Kenneth L. Kennedy*

Date: 1/22/2018

Attachment: CAO Policy Memo No. 19 (Revised) – April, 2013

FORM B

DECLARATION OF DOMICILE
PURSUANT TO CITY CODE ARTICLE XXII, SECTION 2-801 et seq., as
amended, known as the CITY DOMICILE ORDINANCE

A. DECLARATION OF ORLEANS PARISH DOMICILIARY

I, Gail L. Audriot, Social Security Number [REDACTED]
do hereby certify that I am domiciled at 11021 Kinneil Rd., New Orleans,
(Municipal Street Address)
Louisiana, 70127
(Zip Code)
Date domicile began: 10/6/1981
(Day/Month/Year)

In support of your domicile certification PLACE YOUR INITIALS next to each one of the following that applies to the domicile you have claimed above.

- I am registered to vote in Orleans Parish;
- I usually sleep there;
- I keep most of my clothing, household appliances and other personal property there;
- I have a telephone in my or my spouse's name that is not on call-forward to another residence;
- I receive most of my non-city mail addressed to me there;
- I may enter the premises without notice or permission from others;
- My spouse and minor children, if any, reside with me at this address.

Do you have any other residences or mailing addresses other than the domicile stated above?
 Yes No

If yes, please list any and all residences and mailing addresses.

B. DECLARATION OF NON-ORLEANS PARISH DOMICILIARY

I, Social Security Number [REDACTED]
Do hereby certify that I am domiciled at 11021 Kinneil Rd
(Municipal Street Address)
New Orleans, LA 70127
(City/State/Zip Code)
Date domicile began: 10/6/1981
(Day/Month/Year)

DECLARATION OF NON-ORLEANS PARISH DOMICILIARY (CONTINUED)

Do you have any other residences or mailing addresses other than the domicile stated above?

Yes No

If yes, please list any and all residences and mailing addresses.

C. VERIFICATION (TO BE SIGNED BY ALL EMPLOYEES)

I certify that the information provided on this form is true and complete. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) which will be invoked for the falsification, or omission, of any data requested on this form. I also understand that any changes in my domicile or residences as certified herein require me to complete an amended certification form within ten (10) working days of this change of domicile or residences. I understand that the Appointing Authority may verify information pertaining to my domicile or residences.

Signed: *Garth A. Audubert* Date: 1/22/2018
(Employee Signature)

D. TO BE SIGNED BY APPOINTING AUTHORITY OR DESIGNATED REPRESENTATIVE

1. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) which will be invoked for the falsification, or omission, of any data requested on this form.

I certify to the best of my knowledge, information and belief that this employee has met the requirements of domicile as stipulated in the City Code Section 2-971 et seq., as amended, known as the City Domicile Ordinance.

OR,

2. I certify to the best of my knowledge, information and belief that this employee is domiciled in the Parish of Orleans, State of Louisiana.

Signed: *Ranord D. Darenburg* Date: 1/22/2018
(Appointing Authority Signature)

Print Name: Ranord Darenburg
(Appointing Authority Print Name)

Assessment Information

Assessment Number
127528

Old Assessment Number
1378134302

Owner Information

Owner Name
AUDRICT, GAIL

In Care Of

Mailing Address
313 EAST LAKE DR, SLIDELL, LA, 70461

Physical Address
313 EAST LAKE DR SLIDELL, LA 70461

Property Description
LOT 255 LAKESHORE VILLAGES PH 1A INST NO 1013835 I

Tax District
37

Ward
09RL

Property Information

Parish Mills	
144.66	
City Mills	
0.00	
Parish Taxes	\$4,071.83
City Taxes	\$0
Total Taxes	\$4,071.83
Fair Market Value Improvement	\$224,100
Fair Market Value Land	\$30,000
Total Fair Market Value	\$254,100
Assessed Value Land	\$3,000
Assessed Value Improvements	\$22,410

Tax Information

Millage/Fee Name	Mill Type	Millage/Fee Rate	Tax/Fee Amount
Alimony 1 (Parish Maint.)	M	2.89	\$51.76
Animal Shelter	M	1	\$17.91
Assessment District	M	2.49	\$44.60
Coroner's Millage	M	3.1	\$55.52
Council On Aging/STARC	M	1.83	\$32.78
Drainage Maintenance	M	1.69	\$30.27
Fire Dist 01	M	35	\$626.85
Florida Par. Juv. Center	M	2.75	\$49.25
Law Enforcement	M	11.14	\$199.52
Library	M	5.78	\$103.52
Lighting Dist 7	M	2.86	\$51.22
Mosquito Dist 2	M	3.35	\$60
Northshore Harbor Center	M	0.25	\$4.48
Public Health	M	1.78	\$31.88
School Additional Support	M	2.75	\$49.25
School Additional Support Tax	M	4.42	\$79.16
School Constitutional Tax	M	3.48	\$62.33
School Debt Service	M	13.9	\$248.94

Total Assessed Value

\$25,410

Homestead Value

\$7,500

Other Exemptions Value

\$0

Taxable Value

\$17,910

Freeze Type

None (default)

Exemption Type

HOMESTEAD

School Maint. Operations	M	32.41	\$580.46
School Maint. Operations/Const	M	3.14	\$56.24
School Security SRO MHP	M	1.9	\$34.03
Slidell Hospital District	M	6.75	\$120.90
Fire Dist. 1 Parcel Fee	F	0	\$39
Lakeshore Village Dev. Dist	F	0	\$1,441.96



Name: Gail Levy Audrict **Party:** Democratic **Parish:** St. Tammany **Ward/Precinct:** 00/909 **Status:** Active

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Ballot Information

Voting Information

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FORM A

**EMPLOYEE STATEMENT OF RECEIPT
DOMICILIARY REQUIREMENT**

EMPLOYEE NAME: James Audinet
EMPLOYEE SSN: [REDACTED]
DEPARTMENT: Juvenile Court (830)
ORGN CODE: 8303

I, James Audinet, hereby acknowledge that I have received a copy of Policy Memorandum No. 19R, amended in 2013 and issued by the Chief Administrative Office entitled "Domicile Requirements for City Employees."

Employee's Signature: James Audinet

Date: 12/15/2020

Supervisor's Signature: [Signature]

Date: 12/15/2020

Attachment: CAO Policy Memo No. 19 (Revised) – April, 2013

FORM B

DECLARATION OF DOMICILE
PURSUANT TO CITY CODE ARTICLE XXII, SECTION 2-801 et seq., as
amended, known as the CITY DOMICILE ORDINANCE

A. DECLARATION OF ORLEANS PARISH DOMICILIARY

I, James Ashtak, Social Security Number [REDACTED]
do hereby certify that I am domiciled at 7312 Hawthorn Ct, New Orleans,
(Municipal Street Address)
Louisiana, 70127
(Zip Code)
Date domicile began: 16/September/2007
(Day/Month/Year)

In support of your domicile certification PLACE YOUR INITIALS next to each one of the following that applies to the domicile you have claimed above.

- JA I am registered to vote in Orleans Parish;
- JA I usually sleep there;
- JA I keep most of my clothing, household appliances and other personal property there;
- JA I have a telephone in my or my spouse's name that is not on call-forward to another residence;
- JA I receive most of my non-city mail addressed to me there;
- JA I may enter the premises without notice or permission from others;
- JA My spouse and minor children, if any, reside with me at this address.

Do you have any other residences or mailing addresses other than the domicile stated above?
 Yes No

If yes, please list any and all residences and mailing addresses.

B. DECLARATION OF NON-ORLEANS PARISH DOMICILIARY

I, Social Security Number _____
do hereby certify that I am domiciled at _____
(Municipal Street Address)

(City/State/Zip Code)
Date domicile began: _____
(Day/Month/Year)

DECLARATION OF NON-ORLEANS PARISH DOMICILIARY (CONTINUED)

Do you have any other residences or mailing addresses other than the domicile stated above?
Yes No

If yes, please list any and all residences and mailing addresses.

C. VERIFICATION (TO BE SIGNED BY ALL EMPLOYEES)

I certify that the information provided on this form is true and complete. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) which will be invoked for the falsification, or omission, of any data requested on this form. I also understand that any changes in my domicile or residences as certified herein require me to complete an amended certification form within ten (10) working days of this change of domicile or residences. I understand that the Appointing Authority may verify information pertaining to my domicile or residences.

Signed:  Date: 12/15/2020
(Employee Signature)


D. TO BE SIGNED BY APPOINTING AUTHORITY OR DESIGNATED REPRESENTATIVE

1. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) which will be invoked for the falsification, or omission, of any data requested on this form.

I certify to the best of my knowledge, information and belief that this employee has met the requirements of domicile as stipulated in the City Code Section 2-971 et seq., as amended, known as the City Domicile Ordinance.

OR,

2. I certify to the best of my knowledge, information and belief that this employee is domiciled in the Parish of Orleans, State of Louisiana.

Signed:  Date: 12/15/2020
(Appointing Authority Signature)

Print Name: Yolanda S Johnson
(Appointing Authority Print Name)

Assessment Information

Assessment Number
128700

Old Assessment Number
1378211936

Owner Information

Owner Name
AUDRICT, GAIL LEVY

In Care Of

Mailing Address
4466 MARAIS RIVER DR, SLIDELL, LA, 70461

Physical Address
4466 MARAIS RIVER DR LA 00000

Property Description
LOT 1865 LAKESHORE VILLAGES PH 8A INST NO 1013835

Tax District
37

Ward
09RL

Property Information

Parish Mills
144.66

City Mills
0.00

Parish Taxes \$4,891.95

City Taxes \$0

Total Taxes \$4,891.95

Fair Market Value Improvement \$224,715

Fair Market Value Land \$30,000

Total Fair Market Value \$254,715

Assessed Value Land \$3,000

Assessed Value Improvements \$22,472

Tax Information

Millage/Fee Name	Mill Type	Millage/Fee Rate	Tax/Fee Amount
Alimony 1 (Parish Maint.)	M	2.89	\$73.61
Animal Shelter	M	1	\$25.47
Assessment District	M	2.49	\$63.43
Coroner's Millage	M	3.1	\$78.96
Council On Aging/STARC	M	1.83	\$46.61
Drainage Maintenance	M	1.69	\$43.05
Fire Dist 01	M	35	\$891.52
Florida Par. Juv. Center	M	2.75	\$70.05
Law Enforcement	M	11.14	\$283.76
Library	M	5.78	\$147.23
Lighting Dist 7	M	2.86	\$72.85
Mosquito Dist 2	M	3.35	\$85.33
Northshore Harbor Center	M	0.25	\$6.37
Public Health	M	1.78	\$45.34
School Additional Support	M	2.75	\$70.05
School Additional Support Tax	M	4.42	\$112.59
School Constitutional Tax	M	3.48	\$88.64
School Debt Service	M	13.9	\$354.05

Total Assessed Value
 \$25,472

Homestead Value
 \$0

Other Exemptions Value
 \$1

Taxable Value
 \$25,472

School Maint. Operations	M	32.41	\$825.55
School Maint. Operations/Const	M	3.14	\$79.98
School Security SRO MHP	M	1.9	\$48.40
Slidell Hospital District	M	6.75	\$171.94
Fire Dist. 1 Parcel Fee	F	0	\$39
Lakeshore Village Dev. Dist	F	0	\$1,168.17

Freeze Type
 None (default)

Exemption Type
 None



You may be required to vote in person the first time. [View messages.](#)

Name: James Alexander Audrict **Party:** Democratic **Parish:** St. Tammany **Ward/Precinct:** 00/909 **Status:** Active

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**Response to Domicile Complaint for Gail Audriect and her son James Audriect
Request for Domicile Exemption**

I am writing in response to the anonymous complaint dated May 30, 2023, received on June 10, 2023, regarding "Gail Audriect and her son James Audriect."

I understand that the Domicile Ordinance focuses on keeping taxes in New Orleans. Over the years, I have owned three homes in the city, one of which I still own, 11021 Kinneil Road in New Orleans. I pay taxes on this home, as I did with the previous houses. My son, James, owned his home in New Orleans and paid taxes on the home. He sold the house in March 2022. James is a registered voter in New Orleans and does not own property outside New Orleans. His children are enrolled in the New Orleans Public School System; he attends church in New Orleans, conducts business, and patronizes businesses in New Orleans.

In reading the ordinance, I also noticed there are exemptions for Police, Fire, and other employees; and I understand quite well the need to fill those and all positions with qualified and dedicated employees. Every job is essential and cannot fully function in and of itself. Dedicated service to the city is not guaranteed because of where you sleep, have clothes, or receive mail. I know because several of my neighbors are New Orleans Police, most of whom did not live in New Orleans for as many years as James or me, if at all. Their dedication does not diminish when they return home, nor does mine, James, or any other public servant working for the city of New Orleans.

When hired, I was still residing at 11021 Kinneil Road, had clothing, and received mail at home. I still receive some mail at that address. For over 60 years, New Orleans has been my home. My education, from Pre-K through graduate school and beyond, occurred in New Orleans. I have worked in the New Orleans Public Schools as a teacher and district administrator for over 30 years serving children and families. I was married, raised my children, and buried my husband in New Orleans. I attend church in New Orleans. I continue to conduct business and support businesses in New Orleans.

After living in my home for almost 40 years, my choice to move from my home occurred because of a series of unfortunate and horrific incidents, which caused me [REDACTED] My house was burglarized, my vehicles broken into several times, I was carjacked in my driveway at gunpoint by two teenagers, followed in my car by unknown individuals on two occasions, and I encountered a shooting situation that occurred on the street behind my house. The individual shot ran into my yard, crying out for help. This individual laid on the floor inside of my house bleeding until EMS arrived and brought him to the hospital, where he died. This event made the news. These occurrences, which do not include other incidences in my neighborhood, became too overwhelming for me. Did I want to leave my residence after nearly 40 years? No, I did not. Did I want to start over in my 60's? No, I did not. However, my [REDACTED] [REDACTED], would no longer allow me to remain in the house. [REDACTED]

Regarding James, the severe incidents I was involved in became disturbingly integral in his life. My experiences caused him to [REDACTED]

help me, [REDACTED]
which he still does today. James and his family were living back and forth with me.

The house I purchased is outside of Slidell proper, located in Lakeshore/Oak Harbor, approximately five miles from the Orleans Parish line and 22 miles from my workplace at Juvenile Court. My son and I have invested years of dedicated service in Orleans Parish and continue to invest in and support New Orleans.

You do not know how you and your family are affected by crime and hardship, living in constant fear and anxiety from one moment to the next until you have lived such experiences. My life and James's life are forever changed. So, the person making this complaint against me and James, I sincerely hope, never has to walk in my or my son's shoes.

Sincerely,



Gail Audrict



James Audrict

FORM A

EMPLOYEE STATEMENT OF RECEIPT
DOMICILIARY REQUIREMENT

EMPLOYEE NAME Gail Audriot
EMPLOYEE ID NO. [REDACTED]
DEPARTMENT: [REDACTED]
ORGN CODE: [REDACTED]

I, Gail Audriot, hereby acknowledge that I have received a copy of Policy Memorandum No. 19(R), amended in 2021 and issued by the Chief Administrative Office, entitled "Domicile Requirements for City Employees."

Employee's Signature: Gail Audriot

Date: 6/22/23

Supervisor's Signature Ronald J. Sorenson

Date: 6/22/23

Attachment: CAO Policy Memo No. 19 (Revised) – February, 2021

FORM B

DECLARATION OF DOMICILE
PURSUANT TO CITY CODE ARTICLE X, SECTION 2-971 et seq., as amended,
known as the CITY DOMICILE ORDINANCE

A. DECLARATION OF ORLEANS PARISH DOMICILIARY

I, _____, Social Security Number _____ - _____ - _____, do hereby certify that I am domiciled at _____, New Orleans, Louisiana, _____, (Zip code)

Date domicile began: _____
(Day/Month/Year)

In support of your domicile certification PLACE YOUR INITIALS next to each one of the following that applies to the domicile you have claimed above.

- _____ I am registered to vote in Orleans Parish.
- _____ I usually sleep there.
- _____ I keep most of my clothing household appliances and other personal property there.
- _____ I have a telephone in my or my spouse's name that is not on call forward to another residence.
- _____ I receive most of my non-city mail addressed to me there.
- _____ I may enter the premises without notice or permission from others.
- _____ My spouse and minor children, if any, reside with me at this address.

Do you have any other residences or mailing addresses other than the domicile state above?

Yes No

If yes, please list any and all residences or mailing addresses.

B. DECLARATION OF NON-ORLEANS PARISH DOMICILIARY

I, Gail Audriot, Social Security Number [REDACTED] Do hereby certify that I am

Domiciled at: 313 East Lake Dr. Slidell
(Municipal Street Address)

Date domicile began: 8/8/2022
(Day/Month/Year)

DECLARATION OF NON- ORLEANS PARISH DOMICILIARY (CONTINUED)

Do you have any other residences or mailing addresses other than the domicile stated above?

Yes No

If yes, please list any and all residences and mailing addresses.

11021 Kinross Rd. New Orleans

C. VERIFICATION (TO BE SIGNED BY ALL EMPLOYEES)

I, certify that the information provided on this form is true and complete. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) which will be invoked for the falsification, or omission, of any data requested on this form. I also understand that any changes in my domicile or residences as certified herein require me to complete an amended certification form within ten (10) working days of this change of domicile or residences. I understand that the Appointing Authority may verify information pertaining to my domicile or residences.

Signed: [Signature]
(Employee Signature)

Date: 6/28/23

D. TO BE SIGNED BY APPOINTING AUTHORITY OR DESIGNATED REPRESENTATIVE

1. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) that will be invoked for the falsification, or omission, of any data requested on this form.

I certify to the best of my knowledge, information, and belief that this employee has met the requirements of domicile as stipulated in the City Code Sections 2-971 et seq., as amended, known as the City Domicile Ordinance.

OR,

2. I certify to the best of my knowledge, information, and belief that this employee is domiciled in the Parish of St. Tammany, State of Louisiana.

Signed: [Signature]
(Appointing Authority - Signature)

Date: 6/22/23

Print Name: Ranord J. Darensburg

(Appointing Authority Print Name)

FORM C

Departmental Domicile Annual Report

DATE

DEPARTMENT/AGENCY

Listed below are domiciliary categories for employees as delineated in Chief Administrative Policy No. 19 (Revised).

_____ 1. Number of officers or employees who are domiciled in Orleans Parish.

OF THESE:

- _____ A. Number of employees hired before January 1, 2013 who are domiciled in Orleans Parish.
- _____ B. Number of employees hired on or after January 1, 2013 who are domiciled in Orleans Parish.

_____ 2. Number of officers or employees who are not domiciled in Orleans Parish.

OF THESE:

- _____ A. Number of part-time employees who are not domiciled in Orleans Parish. The City Domicile Ordinance does not affect these employees.
- _____ B. Number of employees hired prior to January 1, 2013 who are not domiciled in Orleans Parish AND were not domiciled in Orleans Parish prior to this date. The City Domicile Ordinance does not affect these employees.
- _____ C. Number of employees hired as of January 1, 2013 who are not domiciled in Orleans Parish AND are within one hundred eighty (180) days of "employment commencement" (hire date). The Domicile Ordinance does not affect these employees.
- _____ D. Number of employees hired prior to January 1, 2013 who are not domiciled in Orleans Parish but WERE domiciled in Orleans Parish prior to that date.

OF THESE:

- _____ i. Number of employees who have applied for and received approval from their Appointing Authority and the Chief Administrative Office to be exempted from the City Domicile Ordinance.

- _____ ii. Number of other employees in category "2D". These employees may be in violation of the Domicile Ordinance. If you believe that they are not in violation of this ordinance (e.g. they worked for the Aviation Board within the last six months), please explain below:

____ E. Number of employees hired as of January 1, 2013 who are not domiciled in Orleans Parish AND are BEYOND one hundred eighty (180) days of "employment commencing" as defined in the City Domicile Ordinance.

____ F. Number of employees hired before January 1, 2013 who are not currently led in Orleans Parish but were domiciled in Orleans Parish on or after January 1, 2013. These employees may be in violation of the Domicile Ordinance.

____ G. Number of employees hired on or after January 1, 2013 who are not domiciled in Orleans Parish AND are beyond one hundred eighty (180) days of their employment commencing (hire date). These employees may be in violation of the Domicile Ordinance.

If you believe that any of the employees in categories 2(F) or 2(G) are not in violation of this ordinance (e.g. they worked for the Aviation Board within the last six months), please explain below:

____ 3. Number of employees who have applied for and received approval from their Appointing Authority and the Chief Administrative Office to be exempted from the Domicile Ordinance.

Appointing Authority

Date

FORM D

DOMICILE EXEMPTION REQUEST

Employee Name: Gail Andriest

Employee ID No: [REDACTED]

Department: [REDACTED]

I, Gail Andriest, request to be exempted from the domicile requirement of City Ordinance No. 25,242 M.C.S., Section 2-975 (b), Exemptions: This provides for the granting of same upon demonstration of extreme hardship by an employee.

My circumstance(s) of the exemption request is/are as follows: _____

Documentation of my hardship is attached X or is not attached _____

Employee Signature Gail Andriest

Date 6/22/23

Appointing Authority Signature Randy J. Sorenson

Date 6/22/23

Date _____

Chief Administrative Officer _____

APPROVED/DISAPPROVED

Date _____

FORM A

EMPLOYEE STATEMENT OF RECEIPT
DOMICILIARY REQUIREMENT

EMPLOYEE NAME: James Hudrict

EMPLOYEE ID NO.: [REDACTED]

DEPARTMENT: [REDACTED]

ORGN CODE: _____

I, James Hudrict, hereby acknowledge that I have received a copy of Policy Memorandum No. 19(R), amended in 2021 and issued by the Chief Administrative Office, entitled "Domicile Requirements for City Employees."

Employee's Signature: *James Hudrict*

Date: 6/22/23

Supervisor's Signature: *Ronald J. Berensberg*

Date: 6/22/23

Attachment: CAO Policy Memo No. 19 (Revised) – February, 2021

FORM B

DECLARATION OF DOMICILE
PURSUANT TO CITY CODE ARTICLE X, SECTION 2-971 et seq., as amended,
Known as the CITY DOMICILE ORDINANCE

A. DECLARATION OF ORLEANS PARISH DOMICILIARY

I, _____, Social Security Number _____ - _____ - _____, do hereby certify that I am domiciled at _____, New Orleans, Louisiana, _____ (Zip code)

Date domicile began: _____ (Day/Month/Year)

In support of your domicile certification PLACE YOUR INITIALS next to each one of the following that applies to the domicile you have claimed above.

- I am registered to vote in Orleans Parish.
- I usually sleep there.
- I keep most of my clothing household appliances and other personal property there.
- I have a telephone in my or my spouse's name that is not on call forward to another residence.
- I receive most of my non-city mail addressed to me there.
- I may enter the premises without notice or permission from others.
- My spouse and minor children, if any, reside with me at this address.

Do you have any other residences or mailing addresses other than the domicile state above?

Yes No

If yes, please list any and all residences or mailing addresses.

B. DECLARATION OF NON-ORLEANS PARISH DOMICILIARY

I, James Adant, Social Security Number [REDACTED] do hereby certify that I am

Domiciled at: 4466 Marais Rr. Dr.
(Municipal Street Address)

Date domicile began: 3/3/2022
(Day/Month/Year)

DECLARATION OF NON- ORLEANS PARISH DOMICILIARY (CONTINUED)

Do you have any other residences or mailing addresses other than the domicile stated above?

Yes No

If yes, please list any and all residences and mailing addresses.

313 East Lake Dr., Slidell La, 70461
11021 Kinneil Rd, New Orleans La, 70127

C. VERIFICATION (TO BE SIGNED BY ALL EMPLOYEES)

I, certify that the information provided on this form is true and complete. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) which will be invoked for the falsification, or omission, of any data requested on this form. I also understand that any changes in my domicile or residences as certified herein require me to complete an amended certification form within ten (10) working days of this change of domicile or residences. I understand that the Appointing Authority may verify information pertaining to my domicile or residences.

Signed: *[Signature]*
(Employee Signature)

Date: 6/22/23

D. TO BE SIGNED BY APPOINTING AUTHORITY OR DESIGNATED REPRESENTATIVE

1. I am aware of the penalties (including, but not limited to, disciplinary action or termination of employment) that will be invoked for the falsification, or omission, of any data requested on this form.

I certify to the best of my knowledge, information, and belief that this employee has met the requirements of domicile as stipulated in the City Code Sections 2-971 et seq., as amended, known as the City Domicile Ordinance.

OR,

2. I certify to the best of my knowledge, information, and belief that this employee is domiciled in the Parish of St. Tammany, State of Louisiana.

Signed: *[Signature]*
(Appointing Authority - Signature)

Date: 6/22/23

Print Name: Ranord J. Darensburg

(Appointing Authority Print Name)

FORM C

Departmental Domicile Annual Report

DATE

DEPARTMENT/AGENCY

Listed below are domiciliary categories for employees as delineated in Chief Administrative Policy No. 19 (Revised).

_____ 1. Number of officers or employees who are domiciled in Orleans Parish.

OF THESE:

- _____ A. Number of employees hired before January 1, 2013 who are domiciled in Orleans Parish.
- _____ B. Number of employees hired on or after January 1, 2013 who are domiciled in Orleans Parish.

_____ 2. Number of officers or employees who are not domiciled in Orleans Parish.

OF THESE:

- _____ A. Number of part-time employees who are not domiciled in Orleans Parish. The City Domicile Ordinance does not affect these employees.
- _____ B. Number of employees hired prior to January 1, 2013 who are not domiciled in Orleans Parish AND were not domiciled in Orleans Parish prior to this date. The City Domicile Ordinance does not affect these employees.
- _____ C. Number of employees hired as of January 1, 2013 who are not domiciled in Orleans Parish AND are within one hundred eighty (180) days of "employment commencement" (hire date). The Domicile Ordinance does not affect these employees.
- _____ D. Number of employees hired prior to January 1, 2013 who are not domiciled in Orleans Parish but WERE domiciled in Orleans Parish prior to that date.

OF THESE:

- _____ i. Number of employees who have applied for and received approval from their Appointing Authority and the Chief Administrative Office to be exempted from the City Domicile Ordinance.

- _____ ii. Number of other employees in category "2D". These employees may be in violation of the Domicile Ordinance. If you believe that they are not in violation of this ordinance (e.g. they worked for the Aviation Board within the last six months), please explain below:

____ E. Number of employees hired as of January 1, 2013 who are not domiciled in Orleans Parish AND are BEYOND one hundred eighty (180) days of "employment commencing" as defined in the City Domicile Ordinance.

____ F. Number of employees hired before January 1, 2013 who are not currently led in Orleans Parish but were domiciled in Orleans Parish on or after January 1, 2013. These employees may be in violation of the Domicile Ordinance.

____ G. Number of employees hired on or after January 1, 2013 who are not domiciled in Orleans Parish AND are beyond one hundred eighty (180) days of their employment commencing (hire date). These employees may be in violation of the Domicile Ordinance.

If you believe that any of the employees in categories 2(F) or 2(G) are not in violation of this ordinance (e.g. they worked for the Aviation Board within the last six months), please explain below:

____ 3. Number of employees who have applied for and received approval from their Appointing Authority and the Chief Administrative Office to be exempted from the Domicile Ordinance.

Appointing Authority

Date

FORM D

DOMICILE EXEMPTION REQUEST

Employee Name: James Audriot

Employee ID No: [REDACTED]

Department: [REDACTED]

I, James Audriot, request to be exempted from the domicile requirement of the City Ordinance (b). Exemptions: This provides for the granting of same upon demonstration of extreme hardship by an employee.

The circumstance(s) of my exemption request is/are as follows:

Documentation of my hardship is attached or is not attached

[Signature]
Employee Signature

6/22/23
Date

[Signature]
Appointing Authority Signature

6/22/23
Date

Chief Administrative Officer Signature
(Approved/Disapproved)

Date